

s 22

From: Assurance
Sent: Wednesday, 1 April 2026 1:36 PM
To: s 47F
Cc: Assurance; s 47F
Subject: RE: For Action: Seeking guidance on the replacement sample from Indigo - Contract Management Audit [SEC=OFFICIAL]

Thanks s 47F, I will get Audit team to sort this out and come back to you on next steps.

s 47F

From: s 47F
Sent: Wednesday, 1 April 2026 1:27 PM
To: Assurance s 47E
Cc: Assurance s 47E; s 47F
Subject: Re: For Action: Seeking guidance on the replacement sample from Indigo - Contract Management Audit [SEC=OFFICIAL]

Great work s 47F. It would not be appropriate for KPMG to review this contract. If there are no alternatives, the area will need to be removed from scope or the audit will need to be delivered co-sourced with a member of our team reviewing the contract.

Regards

s 47F

Chief Audit Executive
Chief Operating Officer Division
Australian Electoral Commission

From: Assurance s 47E
Sent: Wednesday, April 1, 2026 1:06:32 PM
To: s 47F
Cc: Assurance s 47E; s 47F
Subject: For Action: Seeking guidance on the replacement sample from Indigo - Contract Management Audit [SEC=OFFICIAL]

Hi s 47F,

For Action: Seeking guidance on the replacement sample from Indigo.

I'm reaching out to seek your guidance regarding the replacement sample from Indigo for the Contract Management Audit. Karen has agreed to the replacement of the sample selected in her area, as detailed in the email below. I've checked with s 47F about whether your endorsement is needed for this particular sample selection (004131 - Program and Technical Assurance Services), and s 47F confirmed that your endorsement is only required for the sample from Toby's area.

I'd like to flag that KPMG did bid for SRC004202 and had contacted us for clearance before submitting their proposal. [2024.01.11 RE KPMG Conflict of Interest check re - RFQ 'Australian Electoral Commission - RFQ -](#)

I also recall being part of the procurement panel team.

I have looked at the  [2025-26.07 Contract Management - Engagement Plan DRAFT \(A7249298\).docx](#) and note this audit will

- Review the contract management plans and supporting documentation
- Conduct a review of current contract management practices
- Review the current governance arrangements overseeing and supporting the management of contracts.

Since KPMG were unsuccessful in their bid for the work on SRC004202, I am wondering if we should reiterate our expectations around confidentiality or consider additional measures to ensure that competitor information is not accessed or reviewed?

Grateful for your guidance on this matter.

SRC004202

Contracts

Templates

Classic Contracts

1 record.

Sort by Contract

Program and Technical Assurance Services for Indigo
004131 | Purchasing Contracts greater than \$10k | Department of Finance, Axios Adv
Embedded Assurer for Indigo Program

Contract Owner
s 47F
Financial Delegate
Karen REDHEAD

Contract Sponsor
s 47F

Please do not hesitate to contact me if I can be of any assistance.

Kind regards,

s 47F | Assistant Director, Audit & Assurance
Chief Audit Executive Section | Chief Operating Officer Group
Australian Electoral Commission

T: **s 47F**

Please note – I work flexible hours, so please feel free to respond to this email at a time that is convenient for you.

From: Audit s 47E
Sent: Thursday, 26 March 2026 3:19 PM
To: Karen Redhead s 47F ; Audit s 47E
Cc: s 47F ; s 47F ; s 47F ; s 47F
s 47F ; s 47F ; s 47F ; Con Sfyris
<con.sfyris@aec.gov.au>
Subject: RE: Commencement Meeting (2/2) - Contract Management Internal audit - follow-up replacement sample for INDIGO division [SEC=OFFICIAL]

Thank you Karen. We will replace it with the 004131 - Program and Technical Assurance Services for Indigo one then.

Kind regards,
s 47F

From: Karen Redhead s 47F
Sent: Thursday, 26 March 2026 12:09 PM
To: Audit s 47E
Cc: s 47F ; s 47F ; s 47F
s 47F ; s 47F ; Con Sfyris
<con.sfyris@aec.gov.au>
Subject: RE: Commencement Meeting (2/2) - Contract Management Internal audit - follow-up replacement sample for INDIGO division [SEC=OFFICIAL]

Hi,

I don't think there would be any concerns picking one of the below,

Thanks
Karen

Karen Redhead | Indigo Division a/g First Assistant Commissioner
Enterprise Transformation Division
Australian Electoral Commission
M: s 47F



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Visit www.aec.gov.au

From: Audit s 47E
Sent: Wednesday, 25 March 2026 4:40 PM
To: Karen Redhead s 47F
Cc: Audit s 47E ; s 47F ; s 47F
s 47F ; s 47F ; s 47F

Subject: RE: Commencement Meeting (2/2) - Contract Management Internal audit - follow-up replacement sample for INDIGO division [SEC=OFFICIAL]

Good afternoon Karen,

Thank you for your time and assistance on the Commencement Meeting earlier today. As you noted the current selected sample from INDIGO (contract reference no. 004468 for Resolve Advisory Pty Ltd) relates to labour hire/recruitment (whilst not marked as that in the population data) and labour hire contracts have been agreed to be out-of-scope, we have looked for replacement sample from INDIGO division. From the population data, all of the contracts are labour hire except for the below two contracts, can you please confirm if there is an issue in selecting one of the following and if not, which one you would recommend?:

Contract	Description	Parties	Contract Status	Start Date	End Date
004131	s 22				
004514	s 22				

Thank you.

s 47F

AEC Internal Audit Team

-----Original Appointment-----

From: Audit s 47E

Sent: Wednesday, 18 March 2026 1:06 PM

To: Audit; Natasha Scandrett; Toby Randell-Sly; Rachael Spalding; Michael Lynch; Karen Redhead; s 47F

; s 47F ; s 47F ; s 47F ; s 47F ; s 47F

Cc: s 47F ; Sally So; s 47F ; s 47F ; s 47F ; s 47F

Subject: Commencement Meeting (2/2) - Contract Management Internal audit [SEC=OFFICIAL]

When: Wednesday, 25 March 2026 3:00 PM-3:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.

Where: Microsoft Teams Meeting

Note: This is the second of two identical meetings scheduled to seek feedback and agreement for this Audit engagement. Only one needs to be accepted by AEC attendees. Please decline this invitation if you/your attendee(s) choose to accept the other one.

Commencement Meeting	
Requested by	Audit team
AEC Invitees	- Natasha Scandrett natasha.scandrett@aec.gov.au - Toby Randell-Sly s 47F - Rachel Spalding s 47F - Michael Lynch michael.lynch@aec.gov.au - Karen Redhead s 47F - CAE, s 47F
Audit team	s 47F

	• s 47F • s 47F • s 47F
Optional AEC Attendees (requested by Rachael Spalding)	• s 47F • Sally So s 47F
Purpose	The commencement meeting is to seek agreement on objective and scope of the engagement prior to commencing fieldwork.
Required Outcome	The Commencement Meeting will seek to confirm: • objective and scope of the engagement • commencement date and duration of the engagement • stakeholders to be consulted • risks and any relevant information to be mindful of when undertaking the engagement • discussion on the key responsibilities for the conduct of the engagement.
Length of time	30 Minutes
Documents to be provided	2025-26.07 Contract Management - Engagement Plan DRAFT (A7249298).docx

Microsoft Teams meeting

Join:

<https://teams.microsoft.com/meet/46339081352987?p=M7kdneRfZuq1PWJYQ>

Meeting ID: 463 390 813 529 87

Passcode: av3Ts9Rh

[Need help?](#) | [System reference](#)

For organisers: [Meeting options](#)



This meeting invitation was generated by the AEC Microsoft Teams instance